Release Notes 1.7.4
12/01/02

The following items have been moved (migrated) to Production for use by Agencies beginning on December 1, 2002.

The following modifications have been migrated to production in response to tickets:

- (Ticket 1094) The Country Code field has been added to the Retirement Separation Page (Administer Workforce > Administer Workforce (USF) > HHS > Retirement Separation) for those employees with a non-US Address.
- (Ticket 1533) Users will be able to enter a base pay amount for AD employees on the Compensation Page.
- (Ticket 1665) Legal Authority is no longer required for NOA 845 (Travel Savings Incentive).

The mass/mask functionality for Release 3 has been migrated. Please reference the postcards (#31 - #34) for complete details.

- (Postcard #31) A mass process has been created to insert a new row for any employee affected by a change in Union Code. When data changes from the Union Master, this process will automatically update affected employee records. This modification will also allow modifications to individual employee union data without keying a PAR action first.
- (Postcard #32) Employees with NTE appointments will also be terminated using a mass process. This process will be run on the last day of the pay period to terminate any employees whose appointment expired during the previous pay period. The termination row will be inserted into the employee's record, with an effective date equal to the NTE date.
- (Postcard #33) Realignments can now be performed as a Mask or a Mass action.
  - To process several individual employees at once, users may enter data on the Mask template page.
  - To move entire departments between Admin Codes, users should enter a Help PoC ticket.

- (Postcard #34) The following table lists all inactivated/invalid NOAs from Mass Mask Releases 1-3:

Mass Mask Inactivated NOA's (through 11/12/02)

NOA/Shred	Description	Date Inactivated
9630	Thrift Savings Plan Actn - Est Thrift Fund Account	10/15/2002
9631	Thrift Savings Plan Actn - Chg Thrift Fund Account	10/15/2002
9632	Thrift Savings Plan Actn - Stop Thrift Fund Account	10/15/2002
9120	Annual Leave – Mass Chg - Annual Leave Category-Mass Chg	11/12/2002
9600	FEHB Stop - Health Benefits Stop	11/12/2002
9620	FEHB Action - Health Benefits Start/Change	11/12/2002
9627	FEHB Action - Premium Waiver For Someone With No Hb	11/12/2002
962T	FEHB Action - H.B. Start/Change For Temps	11/12/2002
9700	Charity Deduction Stop - Charity Deduction Stop	11/12/2002
9710	Charity Deduction Start - Charity Deduction Start	11/12/2002
9070	TEA Start	12/01/2002
9071	TEA Stop	12/01/2002
9230	Alimony/Child Support - Start	12/01/2002
9231	Alimony/Child Support – Stop	12/01/2002
9267	FEHBA Premium Waiver	12/01/2002
9310	Bond Cancellation	12/01/2002
9321	Merit Pay Pool Update	12/01/2002
9322	Merit Pay Pool Designator	12/01/2002
9323	Merit Pay Performance Plan Date	12/01/2002
9329	Cancel Merit Pay Data	12/01/2002
9330	EPMS-SES Performance Rating	12/01/2002
9331	Chg EPMS-SES Performance	12/01/2002
9332	Merit Pay Performance Rating	12/01/2002
9360	Savings Allotment - Stop	12/01/2002
9370	Savings Allotment - Start	12/01/2002
9380	Savings Allotment - Change	12/01/2002
9460	Net Allotment - Stop	12/01/2002
9470	Net Allotment - Start	12/01/2002
9501	Union Dues Stop - Outside BU	12/01/2002
9502	Union Dues Stop - Ee Request	12/01/2002
9503	Union Dues Stop - Union Request	12/01/2002
9504	Union Dues Stop - Mass Change	12/01/2002
9510	Union Dues Deduction – Start	12/01/2002
9511	Union Dues Start - Mass Change	12/01/2002
9621	HB Transfer In	12/01/2002
9622	HB/CAO Start	12/01/2002
9623	HB/CAO Stop	12/01/2002
9624	SF-2811 Delete	12/01/2002

9625	Prelim Health Care Report	12/01/2002
9626	Produce SF-2811	12/01/2002
9636	Basic 1 Pct Adjustment	12/01/2002
963C	Agency 1 Pct Contribution	12/01/2002
9690	Establish Grade and Pay Segment	12/01/2002
9740	Separation Incentive Delayed	12/01/2002
9820	Volunteer Service W/O Comp	12/01/2002
9830	Termination of Volunteer Service	12/01/2002
9930	Quarters Deduction - Start/chg	12/01/2002
9940	Subsistence Deduction - Start/chg	12/01/2002
9950	Laundry Deduction - Start/chg	12/01/2002
9973	Quarters Deduction - Stop	12/01/2002
9974	Subsistence Deduction - Stop	12/01/2002
9975	Laundry Deduction - Stop	12/01/2002

- The following table lists the execution schedule for the new bi-weekly mass process:

Mass Mask Release 2 Biweekly Process Schedule

Mass Process	Execution Date	Effective Date of Action
Leave Category Changes	First Day of Pay Period	First Day of Pay Period
PCA Terminations	First Day of Pay Period	Last Day of Previous Pay Period
PSP Terminations	First Day of Pay Period	Last Day of Previous Pay Period
NTE Date Termination	Last Day of Pay Period	NTE Date

EHRP Public Queries

Name	Purpose	Parameters	Data Provided
HE0023 – EHRP – Users Affected by CAO, etc	Back up method of identifying EHRP users who have either changed appointing offices (CAO) or have been affected by an organizational change resulting in a different Department ID (admin code). Revision: Changed to prompt for 'Setid From' and added Oprid and Oprid Description	• Start Date • End Date • Setid	• Dept ID From • Dept ID To • Name • ID • Eff Date • WIP Status • Action • Reason • NOA code • NOA Ext • User • Description
HE0039 – Job Requisition Query	This report provides a list requisitions created for a specific recruiting office. Revision: Added Jobcode, Staffing Specialist, and Reg_temp	• Set ID • Recruiting Office	• Recruiting Office • Job Requisition Number • Status • Status Date • WIP Status • Jobcode • Staffing Specialist • Reg_Temp
HE0044 – Employee Union info by Deptid	This report provides a list of employees who are in Unions sorted by Dept ID Revision: Added SCD date, changed to sort by Deptid, bargaining unit, SCD date	• None	• Dept ID • Employee Name • Bargaining Unit • Pay Plan • Occ Series • Grade • Official Title • Job Code • Location Code • Union Code • SCD Date

HE0054 – Job Requisitions by Req Office	Reports all Recruit requests and their WIP status Revision: Changed prompt for Deptid to prompt for 'Deptid like'	• Set ID • Recruiting Office (Deptid)	• Job Req # • Job Code • WIP status • Status Date • Position • Location
HE0088 – Addresses keyed during a PP	Reports address information for employees with 9995 NOAs keyed between dates entered at prompt	• Effective date between • Setid • Deptid like	• Emplid • National_id • Name • Address • City • State • Zip • Deptid
HE0089 – Addresses keyed	Reports address information for employees with 9995 NOA	• Setid • Deptid like	• Emplid • National_id • Name • Address • City • State • Zip • Deptid
HE0090 – Personnel Listing	Listing of Personnel	• Setid • Deptid like	• National_id • Name • Title • Gvt_occ_Series • Grade • EOD • Deptid • Dept name
HE0091 – Award Listing	Listing of awards	• Effective date between • Setid • Deptid like	• Name • Location • Deptid • Action • Action Reason • Award Amount • Time Off • Effective Date • Processor

HE0092 – Managers by Department ID	List of managers by department id with position number	• Setid • Deptid like	• Deptid • Department Name • Name • Position Nbr • Manger level
HE0093 – Job Requisitions/Row Level Scty	Job Requisitions that were opened between dates entered at prompts. Returns all rows based on users row level security	• Open date between dates at prompt	• Open Date • Recruiting Office • Requisition Number • Req Status • Status Date • WIP Status • Jobcode • Position Number • Reg_Temp • Staffing Specialist
HE0004 - Empl Express Actions/Action Dt	Provides a list of Employee Express actions processed between action dates entered at prompt.	• Action Date Between	• Action Date • NOA Code • NOA Ext (Shred Out) • EmplID • Empl Record # (Indicating multiple appointments) • Eff Date • Eff Sequence (Sequence #) • User (User ID)
HE0028 – GS NTE Between From/Thru Date	Provides a list of GS Pay Plan Employees Appointment NTE expirations for a period of time.	• Set ID • Dept ID • Start Date • End Date	• Emplid • Name • Pay Plan • Grade • Step • Job Title • Salary • Deptid • Full/Part Time • Reg/Temp • Std Hours • Hire NTE Dt

HE0036 – Past due CC Ten Conv	Report of individuals that are in tenure of 2, type of appointment is career-conditional, and the career conversion date is past due.	• Career conversion date < date entered at prompt	• Deptid • Emplid • Name • Career Conversion Date • Type of Appointment
HE0037 – Total EEs enrolled in FEHB/Dt	All employees enrolled in FEHB (not those eligible, but those actually enrolled). Date parameter so the query can be run at different time intervals	• Effective Date • Setid • Deptid like	• Emplid • NID • Name • Deptid • Benefit Plan • Plan Description